

## **Carrabelle Riverfront Festival**

### **RULES AND REGULATIONS**

- Mutual decisions regarding space assignments, nature and style of exhibit, floor management during and after the Riverfront Festival, interpretation and enforcement of rules and regulations, as may be considered necessary for the proper conduct of the Festival, and all other matters pertaining to the Festival, shall be made by the Carrabelle Area Chamber of Commerce, (C.A.C.C.), Board of Directors or their duly appointed representatives.
- For and in consideration of permission to participate in the Festival activities, the individual, group or organization who signs this application is to assume the risk and hereby agrees to release the Carrabelle Area Chamber of Commerce, its members, and all persons and organizations sponsoring, organizing or assisting in the Festival, from any and all liability, losses or claims arising of the individual, group or organization who signed the application and/or participates in the Riverfront Festival activities. Proof of insurance may be required in certain instances.
- Commercial food vendors must accept responsibility for licensing through the State of Florida Div. of Hotels and Restaurants.
- Exhibitor may not sublease, assign or apportion their space without the express written consent of the C.A.C.C. No more than one organization or business may exhibit in a single space without written permission from the C.A.C.C.
- Offensive subject matter may be removed from the Festival premises.
- No small children or animals are permitted in booth spaces.
- No radios, tape players, offensive noises, projectiles or distractions are permitted in booth space.
- Only business-like demeanor and socially responsible behavior will be tolerated.
- Exhibitors **MUST** provide their own electric cords, water containers and hoses, and exhibit materials (walls, furniture, tents) should be in good taste and condition. **No generators allowed.**
- Exhibitors are responsible for collection and remittance of Florida State Sales Tax. The State may monitor vendor compliance.
- Setup begins at 7:00am Eastern time zone on Saturday and must be completed by 9:30am. It can also be done on Friday, after 4:00 pm. No vehicles will be permitted to enter the Festival premises after 9:30am EST Saturday. Vendors entering after 9:30am must transport their exhibits/equipment by hand.
- Exhibitors shall conduct business only within the confines of their assigned space, and Exhibitors will sell only the merchandise described in their Festival application.
- Exhibitors shall be required to keep their space neat and attractive and attended during all hours of the Festival.
- Exhibitors are responsible for picking up trash in their assigned areas during and after the Festival.
- **All booth decorations and equipment must remain in place until 4:00pm EST on Sunday.**
- **NO RAIN DATE!** No refunds after April 15. Written notice of cancellation must be received by 5:00pm Eastern time zone on April 15.

Space is limited, so **FIRST COME, FIRST SERVED**. A list of your products and merchandise helps Festival officials make efficient space assignments. Please provide this information with your application by mail or FAX, no later than April 1. Applications may be accepted after that date, however vendor space may not be guaranteed. If you have any questions, contact C.A.C.C. Riverfront Festival Committee at 850-697-2585.